



Al Manara Academy

2141 Sams Drive
Des Peres, MO 63131
314-480-5659

ACH Payment Plan Authorization Form

You can pay your child's tuition with a simple automated payment plan. It's easy to set-up, and your payments will take care of themselves. Just complete and sign the form below to get started!

Here's How the Payment Plan Works:

Your total annual tuition amount will be evenly divided into 10 payments. Each payment is due on the 20th of each month. The payment schedule begins in September 2012 and ends in June 2013. When the schedule ends the authorization is terminated.

Please complete the information below:

Total Due: _____ Payment Frequency: Monthly
of Payments: 10 Start Date: September 20, 2012
Payment Amount: _____

I _____ authorize Al Manara Academy to charge my bank account
(full name)

shown below to discharge the above tuition due using installment payments in the amount and schedule indicated.

Billing Address _____ Phone# _____
City, State, Zip _____ Email _____

Account Type: Checking Savings
Name on Acct _____
Bank Name _____
Account Number _____
Bank Routing # _____
Bank City/State _____



SIGNATURE _____ DATE _____

I understand that this authorization will remain in effect until the tuition is fully discharged or I cancel it in writing which ever comes first, and I agree to notify the business in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted payment date falls on a weekend or holiday, I understand that the payment may be executed on the next business day. I understand that because this is an electronic transaction, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non Sufficient Funds (NSF) I understand that Al Manara Academy may at its discretion attempt to process the charge again within 30 days, and agree to an additional \$25 charge for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I will not dispute the company's recurring billing with my bank so long as the transaction corresponds to the terms indicated in this agreement.